

REQUEST FOR AUTHORIZATION  
CONVENTION AND TRAVEL EXPENDITURE

DATE 12/1/80

DEPARTMENT LIGHTING DIVISION 120

EMPLOYEE NAME Stephen Ralph W.O. or ACCT. 70746-22

PAYROLL TITLE Associate Environmental Analyst BUDGET ITEM 61

PURPOSE OF REQUESTED EXPENDITURE (Name of association and type of meeting, name of committee, etc.)

Polychlorinated Biphenyls (PCB) Workshop sponsored by the Northwest Public Power  
Association.

LOCATION OF MEETING Thunderbird Motor Inn, Jantzen Beach, Portland, OR

INCLUSIVE DATES OF ATTENDANCE AT MEETING: From Dec. 10 To Dec. 10, 1980

INCLUSIVE DATES OF ABSENCE FROM PLACE OF EMPLOYMENT: From Dec. 10 To Dec. 10, 1980

MODE OF TRAVEL: Air  
(Air, Rail, Bus, Private or City Auto)

MONETARY ALLOWANCE REQUESTED: BASIC TRANSPORTATION \$110.00

LODGING \_\_\_\_\_

FOOD 15.00

REGISTRATION 55.00

MISCELLANEOUS 10.00

TOTAL \$190.00

REMARKS: See attached justification memo and Training Request

APPROVED:

*KPK*

Department Head

L.J. Miller, Acting Superintendent

AUTHORIZED:

Budget Director